

MOFFATT TOWNSHIP

Thomas Spencer, Supervisor
Kevin Kaczmarek, Treasurer
Dennis Wirley, Trustee

Allison Chmielewski, Clerk
Patrick Jedrzejczyk, Trustee

Regular Board Meeting April 20, 2026

The meeting was called to order at 6:30 PM. Opened with the Pledge of Allegiance.

Roll Call: Jedrzejczyk, present; Chmielewski, present; Kaczmarek, present; Wirley, present; Spencer, present.

Public Comment: K. Spencer would like to see the zoning/blight complaint form that was previously recognized by the board when Joan Ribnicki was clerk and reiterated when Kim Spencer was clerk reinstated. Linda Thompson requested the 90-degree curve on the road entering Bear Creek be looked at. Spencer will follow up with the road commission on possible solutions.

Agenda: The agenda was reviewed. Spencer requested an addition under New Business of Complaint Process. Chmielewski motioned and Jedrzejczyk supported to approve the agenda with the addition. All ayes. Passed

Minutes: The minutes of the March 18th regular board meeting were reviewed. Spencer motioned and Wirley supported approving the minutes as presented. All ayes. Passed. The minutes of the March 21st budget workshop were reviewed. Wirley motioned and Jedrzejczyk supported to approve the minutes as presented. All ayes. Passed. The minutes of the March 28th public budget hearing were reviewed. Chmielewski motioned and Wirley supported to approve the minutes with one correction. The trustee per diem was increased to \$300.00 per year. Chmielewski motioned and Wirley supported to approve the minutes as corrected. All ayes. Passed.

Appointments: ADA Comply offered a presentation on their service to make our website ADA compliant. Total cost for the first year would be \$4,920.00. Tabled for further discussion.

Supervisors Report: Spencer reported all road projects have been submitted to the road commission. He further reported that a 2% grant request has been submitted for the guardrail repairs along Wells Creek. Spencer advised the unemployment report for the quarter has been filed.

Treasurers Report: Treasurers' report was tabled to the end of the meeting due to bills being added after the report was originally prepared. Discussion took place about the Supervisor signing checks in the Treasurer's and Deputy Treasurers' absence. The advice of the MTA is the Treasurer should appoint a deputy for the duration of his vacation since his Deputy will be out of the office with him.

Clerk's Report: The clerk reviewed an offer from Amazon for CrowdStrike (a service to help thwart malware attacks). No action taken.

Old Business: Spencer reviewed the 2020-2024 IRS and State tax filings. Spencer stated that our revenue sharing was intercepted again in the amount of \$3487.22, after we received a refund for the interest and penalties. This time it was for the 2022 annual filing. According to his numbers we have lost over \$11,000 in penalties and interest. Spencer asked Chmielewski and Sherlyn Burkhardt to research.

There was lengthy discussion on the Brighthouse/MERS transition. There is much dissatisfaction, especially with lower-paid employees, about the \$10.00 monthly fee being charged by MERS. It may be possible for the township to absorb the fee for one year thus offsetting the impact. There are other avenues available (John Hancock, etc.). Spencer will research. Tabled to May.

Spencer will draft an RFP for bids regarding the ADA compliance required to be implemented by April 2028.

Draft security camera policy was reviewed. Jedrzejczyk motioned and Kaczmarek supported approving the policy with the addition of the Fire Chief to the list of approved viewers of camera footage. All ayes, passed.

New Business: APM Mosquito submitted a bid for \$33,300.00 for 2026 mosquito spraying. Spencer motioned and Chmielewski supported to continue with APM for 2026. All ayes. Passed.

Basketball backboards, hoops and nets for the park were discussed. Spencer received a quote for 2 backboards (vandal proof) and 2 hoops and nets for a total of \$1,273.90. Kaczmarek motioned and Wirley supported the purchase from the park fund. All ayes. Passed.

Spring cleanup day will be June 6, 2026. We will have 3 dumpsters on site with a backup ready if needed. Shred Experts will be on hand to provide shredding of documents homeowners may wish to dispose of. No word yet on tire disposal. Motion by Spencer, support by Wirley to spend up to 3245.00 on spring cleanup. All ayes, passed.

Discussion on the complaint process was continued. Research will be done on what was used in the past. Spencer questioned Chmielewski on the location of the historical minutes. She stated they are still in her basement. Spencer requested their immediate return.

Planning and Zoning: Jedrzejczyk reported that C. Peplinski asked about the requirements for a sawmill on his property. There is nothing in zoning preventing him from doing so with the proper permits.

Hoffman gave his usual complete report. Copies are available from the clerk's office by appointment.

He further requested his resignation at the end of May. He expressed displeasure with the way some of his decisions were handled by the supervisor and the way he was treated by Kim Spencer. He will submit his letter at the end of his tenure. Kaczmarek motioned and Wirley supported advertising the vacancy on our website, the Arenac Independent and Facebook. All ayes. Passed.

Fire Department: There were 4 runs this month. The fire department held their annual elections. President: Gary West; Vice President: Mark Hamilton; Secretary: Caleb Hamilton; Treasurer: Tom Spencer; Wirley motioned and Kaczmarek supported approving the elections as presented. All ayes. Passed.

Kalosis reported he has requested 2% funds in the amount of \$10,947.15 for pump on the brush unit 1541 and \$50,000 in conjunction with all fire units in Arenac County to replace the radios.

Parks and Recreation: Kernstock reported the Easter Egg hunt was a great success and she thanked the township for their help.

Public Comment: Kernstock informed the board of the efforts of Emergency management to assist the Arenac County residents who experienced severe flooding this month. Their efforts are greatly appreciated by all.

Treasurer's report: The treasurer reported payroll at \$13,335.03 and accounts payable at \$23,137.45. Total of both is \$36,472.48. The savings account balance is \$133,014.76 while checking balance is \$62,613.93. The Michigan Class township fund has \$177,463.03 while the fire has \$207,689.05.

Bills paid and due: Discussion took place about the bills, including the shut off notice from Consumers Energy for the fire department for non-payment. Lack of invoices from Culligan was discussed. Spencer made a motion to pay the bills in the amount of \$23,137.45 Wirley supported, all ayes. Spencer requested Kaczmarek transfer \$65,000 from the current fire fund to Michigan Class. Spencer voiced concerns about the roughly \$27,000 discrepancy in BS&A and the bank statement for the road fund.

Adjournment: Wirley motioned and Jedrzejczyk supported adjourning the meeting at 8:28 PM.

Respectfully submitted,

Allison Chmielewski, Clerk