

MOFFATT TOWNSHIP

Thomas Spencer, Supervisor
Kevin Kaczmarek, Treasurer
Dennis Wirley, Trustee

Allison Chmielewski, Clerk
Patrick Jedrzejczyk, Trustee

Tuesday, February 17, 2026
Regular Meeting Minutes

Spencer called the meeting to order at 6:31 P.M. Meeting opened with the pledge of allegiance.

Roll Call: Spencer, present; Jedrzejczyk, present; Chmielewski, present; Wirley, present; Kaczmarek, present.

Public Comment: A moment of silence was requested and granted to honor long-time resident and volunteer, Alyce Oertel's death.

Agenda: The agenda was approved with 2 additions under new business to include hiring a shredder for disposal of old bills and approving the contract with the county to handle early elections in August and November. Wirley motioned and Jedrzejczyk supported to approve the agenda as amended. All ayes. Passed.

Minutes: The minutes of the January 20, 2026, meeting were reviewed. No additions or corrections were noted. Wirley motioned and Kaczmarek supported approving the minutes as presented. All ayes. Passed.

Supervisor's Report: Spencer reported on potential projects for 2026. Tabled to March. Spencer also reported that all reimbursements for Forest Lake Dam had been received and that the platform may be replaced.

Treasurer's Report: Kaczmarek reported the payroll for February 2026 was \$8,480.59 while accounts receivable was \$37,085.05 for a total of \$45,565.64. General savings account is \$93,179.28. Checking has \$72,928.45. The Michigan class fund stands at \$176,533.45 for general fund and \$206,601.68 for fire fund. Total assets of the Michigan Class funds are \$383,135.55. Jedrzejczyk motioned and Spencer supported to approve the treasurers report as presented. All ayes. Passed.

Clerk's Report: The clerk reported that she had received the employment signs and they need to be posted. Jedrzejczyk agreed to work on a posting location for the signs. Chmielewski noted that the new federal mileage rate is 72.5 cents per mile. Spencer motioned and Kaczmarek supported approving the new mileage rate. All ayes. Passed. Chmielewski presented the board with 2 checks received. One from AF group for approximately \$3,300.00 and one from the State for \$64.00. There was continued discussion on the amounts to be paid to Brighthouse to bring all accounts up to computed contributions. Spencer will follow up with reports from Brighthouse so we may calculate and pay all shortages. Chmielewski further reported that the State is quite serious about ADA compliant website and questioned whether our current webmaster could supply the necessary modifications. Spencer will follow up with Chard.

Assessor's Report: Spencer read a report from Brusch regarding her duties performed. It was noted that Toni ran the change notices for 2026. There was significant discussion about property splits since the County is no longer doing them. There were some thoughts that we should charge for splits. Chmielewski felt that doing those "housekeeping chores" were part of the responsibility of the assessor. No decision was reached.

Bills: The board reviewed the bills paid and due. Kaczmarek motioned and Wirley supported approving the bills as presented. Roll call vote: Chmielewski, aye; Jedrzejczyk, aye; Kaczmarek, aye; Spencer, aye; Wirley, Aye. Passed.

Old Business: Chmielewski advised the State had waived all penalties and interest on the amounts underpaid in 2021-2025 however there has been no response from the Feds yet on the same petition.

There was continued discussion on remedying shortfalls in Brighthouse accounts. There was significant discussion on MERS withholding \$10.00 per month for each account. There was discussion as to whether we have an agreement 218 with K. Spencer indicating we did not and do not have said agreement. Supervisor will research

options as this affects lower paid employees significantly.

New Business: A new Mutual aid agreement with the DNR was reviewed. Kaczmarek motioned and Wirley supported the agreement. Roll call: Chmielewski, aye; Jedrzejczyk, aye; Kaczmarek, aye; Spencer, aye; Wirley, aye. Passed. The fire department point pay was discussed. Spencer expressed concerns that some reports could be missing or inaccurate. He would like reports to be done monthly. Kernstock also suggested requiring all firefighters to return to the fire hall and sign out personally. The new combined Blight ordinance was discussed. Both Hoffman and Jedrzejczyk supported approval of the revised amendment. Wirley motioned and Spencer supported approving the amendment as presented. Roll call: Chmielewski, aye; Jedrzejczyk, aye; Kaczmarek, aye; Spencer, aye; Wirley, aye. Passed. Chard had requested the availability of on-line payments for rentals. After much discussion the board determined it would retain its current policy of requiring 2 physical checks for the rental and deposit. PAR Plan grant request was discussed. There was a great deal of discussion about what to request. There are several projects the board would like to undertake (parking lot paving/generator for the new hall). It was finally decided we would request inquire about dash cam(s) for the fire trucks, and cameras for the ballpark. Chmielewski motioned and Kaczmarek supported the request for cameras for the ballpark. All ayes. Passed. 2% grant was also discussed. It was decided we would request the money to repair the guardrail at Wells Creek. Chmielewski motioned and Kaczmarek supported to approve the request. All ayes. Passed. Spencer will publish an RFP for lawn maintenance this summer. Chmielewski requested Spencer provide her with info on a company to do shredding of outdated documents. The contract submitted by the county to handle early voting for the township was reviewed and discussed. Wirley motioned and Jedrzejczyk supported to approve the contract. All ayes. Passed.

Planning and Zoning: Hoffman presented his usual complete report. Copies are available in the clerk's office by appointment. There was significant discussion on the Tom Spencer pole barn/business on W. Alger Road and whether it was in a village mixed-use or highway commercial district. Hoffman agreed to research the matter further and present his findings to the board in March. Wirley motioned and Jedrzejczyk supported to approve the special use permit for the 40x40 pole barn at Glenda Rogers property. Roll call: Chmielewski, aye; Jedrzejczyk, aye; Kaczmarek, aye; Spencer, aye; Wirley, aye. Passed.

Fire Department Report: Kalosis reported there was 1 run this month. Kalosis presented the board with a bid of \$437.00 from DCI to inspect and photograph the interior of the pumper tank to ascertain whether it could be transferred to a new(er) truck. Spencer motioned and Wirley supported the inspection. All ayes. Passed.

Kalosis expressed concern with the cameras placed in the hallways where MMR stays. The issue was privacy and it was determined there was no expectation of privacy in a hallway. Spencer agreed to research the issue more fully.

Parks and Recreation: Kernstock requested the use of the hall on March 29th for the annual Easter Egg Hunt. Kaczmarek motioned and Wirley supported the request. All ayes. Passed.

Kernstock further reported that volunteers working with P&R are desperately needed.

Public Comment: Kaczmarek requested a change in the meeting for the budget workshop from March 4, 2026, as he has a conflict that day. After discussion it was decided to hold the workshop on March 21, 2026, at 10AM.

Adjournment: Wirley motioned and Kaczmarek supported to adjourn the meeting at 8:20 PM.

Respectfully submitted,

Allison Chmielewski, Clerk