

MOFFATT TOWNSHIP

Thomas Spencer, Supervisor
Kevin Kaczmarek, Treasurer
Dennis Wirley, Trustee

Allison Chmielewski, Clerk
Patrick Jedrzejczyk, Trustee

Moffatt Township is now accepting bids for lawn maintenance for the 2026 season. Included is a list of the different areas owned by the Township that would require lawn maintenance:

1. Moffatt Township Fire Dept/Twp Offices located at 1590 N. M-76; Alger, Michigan 48610.
2. Moffatt Township Old Township Hall/Recycling Center located at 7790 Newberry Street, Alger, Michigan 48610
3. Moffatt Township Cemetery located at 1107 M-76, Alger, Michigan 48610.
4. Moffatt Township Town Park and Rock Garden located at 1464 N. M-76, Alger, Michigan 48610
5. Moffatt Township Park located at 1611 Henry Road, Alger, Michigan 48610

REQUIREMENTS

(1) **Additional requirements and other information:**

- a. The Township holds services at the Cemetery on Memorial Day. Cemetery needs to be in pristine condition for this service.
- b. The bid at location number 4 also includes maintenance of the rock garden including but not limited to weed control to create a presentable appearance.
- c. The fenced in area at the Fire Department containing the weather station is maintained by the Department of Natural Resources, however the area immediately surrounding the fence should be considered in the bid.

(2) **Equipment:** The contractor must own or have access to all equipment necessary to complete the job.

(3) **Insurance:** Proof of liability insurance with coverage of at least \$1,000,000 for property damage and public liability must be provided. Workers' compensation policy is required. The insurance must list Moffatt Township as an additional insured, and proof must be submitted with the sealed bid.

(4) **References:** Include at least three references from individuals or organizations that have used your services.

(5) **Bid Options:** Each bid should include:

- a. Price broken down by location

SUBMITTAL

The Township Supervisor must receive sealed bids by **March 13, 2026 at 5:00 P.M.**. The Township reserves the right to extend the deadline if enough bids are not received by the deadline. Sealed bids shall be either mailed to 1875 Henry Road, Alger, Michigan 48610, or dropped off by appointment to the Township Supervisor. Arrangements can be made to drop off bids by calling 989.329.7094.

Bids will be considered at the Township's Board Meeting on Monday, March 16, 2026, starting at 6:30 P.M. The bid will be awarded to that responsible, responsive bidder whose bid, conforming to this solicitation, will be most advantageous to the Township, price and other factors considered. The Township reserves the right to accept or reject any or all bids, in part or in whole, and to waive informalities and minor irregularities in bids received.

Questions can be directed to Tom Spencer, Moffatt Township Supervisor, at 989.329.7094 or e-mail super@moffatttownship.gov

Location 1 - Fire Department and Township Offices



Location 2 - Old Township Hall Recycling Center



Location 3 - Township Cemetery



Location 4 - Town Park and Rock Garden



Location 5 - Township Park

