

# MOFFATT TOWNSHIP

Thomas Spencer, Supervisor  
Kevin Kaczmarek, Treasurer  
Dennis Wirley, Trustee

Allison Chmielewski, Clerk  
Patrick Jedrzejczyk, Trustee

## Monday September 15, 2025 Regular Meeting Minutes

Spencer called the meeting to order at 6:32 P.M. Meeting opened with the pledge of allegiance.

**Roll Call:** Chmielewski, present; Jedrzejczyk, present; Spencer, present; Kaczmarek, present; Wirley, present.

**Public Comment:** Linda Thompson expressed deep displeasure with the condition of her husband's grave site which she felt was denigrating to her husband.

Chmielewski presented Jedrzejczyk with a birthday cake for all to share.

**Agenda:** Spencer requested to add APM Mosquito under appointments. The amended agenda was approved. Kaczmarek motioned and Wirley supported. Passed.

**Approval of previous meeting minutes:** Spencer requested a correction to the August 18, 2025, meeting minutes. Chip seal should have been crack seal. Chmielewski pointed out the date was missing from the top of the minutes. Motion by Jedrzejczyk support by Spencer to approve the August 18, 2025, meeting minutes. Motion by Wirley support by Kaczmarek to approve the August 19, 2025, meeting minutes.

**Appointments:** Blake from APM Mosquito Control presented a report on their efforts for 2025 which are now winding down. It was generally agreed that mosquito control is a success in the township.

**Supervisor's Report:** Spencer reported that Jackpine Road was not eligible for Crack Seal due to the volume of cracks in the road. Therefore, the only alternative is Chip and Seal. He presented the board with a bid of \$92,000 for the 2.7 miles of road to be done. Discussion tabled.

Handicap ramps to the park bathrooms were discussed. Hennard has been requested to provide a bid for the work, but none has been received to date. Tabled.

The prosperity grant from Consumer's Energy was discussed. As Balzer advised last month the grant request was refused.

The Par Plan grant was applied to for additional security cameras.

**Treasurer's Report:** The treasurer reported that the general fund balance in checking was \$50,283.47 while the savings balance was \$115,749.72. The balances in the Michigan Class savings funds are \$173,405.12 in general and \$202,940.02 in fire. Jedrzejczyk motioned and Spencer supported to approve the treasurer's

report as presented. All ayes. Passed.

**Clerk's report:** Chmielewski requested a microphone and camera for her computer so she may more fully participate in online classes. The board okayed the purchase.

She further requested a fax machine for her office. Under consideration.

She spoke about revenue sharing discussions during the class she took from Michigan Department of Treasury. The outcome of the state budget is currently unknown. Presented for info purposes only.

She requested the doors be exchanged between the new hall and the Fire portion of the building. The idea was rejected.

She requested reservations for the MTA (Arenac County Chapter) dinner on October 16. Wirley, no. Jedrzejczyk 1. Spencer, no. Chmielewski 2. Daniels, 2. Kaczmarek to be determined.

Chmielewski inquired about cyber insurance. Spencer advised we do not have cyber coverage.

She further advised that the locking mechanism on the front door near the fire chief's office is broken. Probably it will not be repaired as they want the door open for drop-offs.

She presented the board with copies of MacCallum's estimate for the repair of the doors in the fire barn for a total of \$727.00. Motioned by Spencer and supported by Kaczmarek to approve. Passed.

The receipt from MacCallum from Extreme Graphics requesting reimbursement was presented and approved. Motioned by Spencer and supported by Wirley. Passed

A letter received from Health and Human Services closing the smoking complaint was received and filed.

Burkhardt submitted a request for reimbursement from the Fire Department to the General Fund for payments to the pension that should have been for Fire fighters but came out of general fund in the amount of \$2,971.91. Spencer motioned and Wirley supported to approve the reimbursement. Passed.

**Approval of bills:** Spencer motioned and Kaczmarek supported to approve the bills paid and due as presented. Passed.

**Old Business:** Spencer initiated further discussion on the Chip and Seal project on Jackpine. He and Wirley will be attending the Road Commission meeting on September 16th and will get more information. Tabled.

FLPOA again requested the township sponsor a grant request to the tribe for \$20,000 to make repairs to Turtle Park. Kaczmarek motioned and Jedrzejczyk supported to approve the sponsorship. Passed.

Spencer spoke about a Home Depot account that would require us to provide for an ACH withdrawal whenever an item was charged. The clerk and treasurer would have no oversight on said withdrawals. The idea was rejected, and the supervisor will pursue a business credit card instead. Chmielewski motioned and Kaczmarek supported the credit card option. Passed.

**Planning and Zoning:** Jedrzejczyk spoke on the request by the attorneys to combine all blight ordinances and revisions into one statement. Spencer questioned the cost. It was unknown. Hoffman will request an estimate of the cost.

Hoffman presented his usual complete report a copy of which is available in the clerk's office by appointment.

**Fire Department:** The fire department had 2 runs this month. Chmielewski pointed out she has still not received the hours from Secretary Kernstock for the fire fighters. Kernstock insisted she dropped them off within a couple of days after the last meeting. Spencer will check the tapes to confirm.

**Parks and Recreation:** Kernstock presented Spencer with what purported to be a general ledger for P&R. It was, at best, confusing and she admitted the balances did not match the bank statements. There was a loud discussion regarding the P&R board and who had control over the appointments.

**Public Comment:** L. Thompson renewed her complaint regarding her husband's grave site and questioned whether the damage might be intentional. Jenkins insisted that her husband's grave was not treated any differently than any other grave in the cemetery.

Spencer requested Chmielewski send a thank you note to West Branch Ace Hardware for the donation of the new flag which is now proudly flying in front of the hall.

There was discussion of the current Facebook page and whether it needed to be redone. Jedrzejczyk motioned and Wirley supported the start of a new Facebook page that would be open to everyone. Passed. Spencer will handle.

Chmielewski advised that we have a gentleman who will pick up scrap metal from anywhere and she suggested he might be used on the Linton property. There was concern regarding the township engaging for that. Hoffman pointed out that the township now had the right to clean up the property and bill the property owner for the clean-up. No decision was made.

**Adjournment:** Wirley motioned, and Jedrzejczyk supported to adjourn the meeting at 8:20PM.

Respectfully submitted,

Allison Chmielewski, Clerk