

MOFFATT TOWNSHIP

Thomas Spencer, Supervisor
Kevin Kaczmarek, Treasurer
Dennis Wirley, Trustee

Allison Chmielewski, Clerk
Patrick Jedrzejczyk, Trustee

Moffatt Township is now accepting bids for Snow Removal starting with the 2025/2026 season. Included is a list of the different areas owned by the Township that would require snow removal & salting services:

- (1) **Moffatt Township Fire Dept/Twp Offices located at 1590 N. M-76; Alger, Michigan 48610.** The Township Hall's concrete/asphalt & gravel parking lot must remain clear of snow as much as possible to accommodate the fire department's unexpected needs and the Township's regularly scheduled meetings.
- (2) **Moffatt Township Recycling Center located at 7790 Newberry Street, Alger, Michigan 48610.** The recycling center is open for operation on the first and third Saturday of each month from 9 A.M. to Noon. The area should be plowed, and the surrounding areas around the dumpsters should be salted if needed before the service hours.
- (3) **Moffatt Township Cemetery located at 1107 M-76, Alger, Michigan 48610.** Families frequent the Cemetery throughout the winter, and all lanes should be maintained when snowfall accumulates 4 inches or more. No salting is necessary.

REQUIREMENTS

- (1) **Frequency of Services:** Twp. Hall/Fire would need to be plowed and/or salted as necessary to maintain public safety response throughout a storm. The recycling center should be serviced before trash collection begins, and may need to be maintained during service hours.
- (2) **Additional Requirements for Township Hall.**
 - a. The bid should include the removal of snow and salting of all three west-facing entrance doors and sidewalks, and the two east-facing emergency exit doors of the building.
- (3) **Equipment:** The contractor must own or have access to all equipment necessary to complete the job.
- (4) **Insurance:** Proof of liability insurance with coverage of at least \$1,000,000 for property damage and public liability must be provided. Workers' compensation policy is required. The insurance must list Moffatt Township as an additional insured, and proof must be submitted with the sealed bid.
- (5) **References:** Include at least three references from individuals or organizations that have used your services.
- (6) **Bid Options:** Each bid should include:
 - a. Price per plowing/clearing
 - b. Price per salt application

SUBMITTAL

The Township Supervisor must receive sealed bids by **October 17, 2025 at 5:00 P.M.**. The Township reserves the right to extend the deadline if enough bids are not received by the deadline. Sealed bids shall be either mailed to 1875 Henry Road, Alger, Michigan 48610, or dropped off by appointment to the Township Supervisor. Arrangements can be made to drop off bids by calling 989.329.7094.

Bids will be considered at the Township's Board Meeting on Monday, October 20, 2025, starting at 6:30 P.M. The bid will be awarded to that responsible, responsive bidder whose bid, conforming to this solicitation, will be most advantageous to the Township, price and other factors considered. The Township reserves the right to accept or reject any or all bids, in part or in whole, and to waive informalities and minor irregularities in bids received.

Questions can be directed to Tom Spencer, Moffatt Township Supervisor, at 989.329.7094 or e-mail super@moffatttownship.gov

Fire Department and Township Offices



Township Recycling Center



Township Cemetery

