

MOFFATT TOWNSHIP

Thomas Spencer, Supervisor
Kevin Kaczmarek, Treasurer
Dennis Wirley, Trustee

Allison Chmielewski, Clerk
Patrick Jedrzejczyk, Trustee

Monday July 21, 2025
Regular Meeting Minutes

Spencer opened the meeting at 6:34 PM with the pledge of allegiance.

Roll Call: Chmielewski, present; Jedrzejczyk, present; Spencer, present; Kaczmarek, present; Wirley, present. All members present.

Public Comment: Dave Roberts inquired as to whether he was on the agenda. He was advised he was. Ashley Wilga asked about a noise ordinance after a letter was sent from John Hoffman about noise from her children's dirt bikes. After discussion Ms. Wilga agreed to advise her children to only ride their dirt bikes during the day before 9 PM. Peplinski inquired as to the reason we do not have tornado warning sirens. He was advised that a recent survey indicated a minimum of 5 sirens would be necessary to cover the area at a cost of \$30,000+ each and other comparable options were provided.

Agenda: Jedrzejczyk motioned and Wirley supported approving the agenda as presented. All ayes. Passed.

Appointments: Vita Manzella (FLPOA President) presented a request to the board regarding support of a request to Saganing Tribal Authorities regarding Turtle Park and the damage done to it by the flood event of 2020. There was much discussion including questions regarding whether the park was in Clayton Township. Also, Spencer requested clarification regarding the 501c4 designation. Manzella presented the board with drawings and an estimate of \$20,000+ for completion of stairs and repair of the bank. Tabled to August.

Dave Roberts spoke about the benefits of supporting cannabis businesses to the township. There were questions regarding revenue sharing and whether it could reduce our payments. Roberts further indicated he is planning to move out of the township and will be pursuing a new career path. There was no further discussion on the matter.

Supervisor: Road Report. Spencer stated that the Road Commission contacted him and asked about brushing Westfield Road and W. Alger Road. Supervisor made a motion for brushing that trimming will be done along Westfield W. Alger Road, Henry, Kindig and the streets in Alger to cure obstructed views at \$125.00 per hour. We still have some road money available from the commission which will help cover the costs. Support by Wirley, all ayes. The Safety grant for Kindig/Yarish is still pending. The road paving up to and including the dam is scheduled for

July 28, 2025.

The MERS transition was discussed. Mary Windy and Sandy Trevathan need new Brighthouse enrollment forms because the originals are over 30 days old and there is an outstanding payment to Brighthouse from March.

The required unemployment filing was handled by Spencer.

The Rifle River Board needs a volunteer to serve on the board which meets as needed for Rifle River Zoning issues. Failure by the township to appoint will result in an appointment by the DNR. No volunteers were found so Spencer volunteered. It was motioned by Kaczmarek and supported by Wirley to appoint Spencer to represent Moffatt Township at the Rifle River Board. All ayes. Passed.

Treasurer's Report: The treasurer reported that payroll and accounts payable through July 21, 2025 were \$37,689.69. General savings account is \$120,085.07 and general checking is \$39,556.40. The township Michigan Class fund stands at \$172,125.17 while the fire stands at \$201,442.11. Jedrzejczyk motioned and Wirley seconded to approve the report as presented. All ayes. Passed.

Clerk's Report: Chmielewski reported she felt too much time was being spent by her office gathering old data for Burkhardt for the Brighthouse audit and suggested that any further research be conducted by Burkhardt so her office can continue to work on current relevant projects. Spencer suggested waiting until next month to get an update from Sherlyn before proceeding further with the audit. Chmielewski agreed.

Chmielewski requested attending a class to be presented at Shanty Creek on August 18 & 19 for clerks at a cost of \$325.00. Wirley motioned and Kaczmarek supported the request. All ayes. Passed.

Chmielewski advised that an updated and expanded park rental agreement was needed citing the mess left after the most current rental. She suggested the rent was too low and the deposit should be a minimum of \$150.00. Currently the last rental cost us \$120.00 with only a \$50.00 deposit retained. Spencer will revise the hall rental agreement for the park.

Chmielewski asked about the use of the storage room in the Fire Department that is being used for election equipment storage. Spencer advised her it used to be for storage of fire dept supplies and they would like it back.

Chmielewski suggested a 5-year plan for the township.

Chmielewski asked about sealing the fencing in front of the hall. Spencer stated Rustic Rails previously advised the township to let the fencing go as-is.

Approval of bill paid and due: Discussion took place about a cemetery book purchase for Marion Chard and paying Robert Jenkins personally instead of his company for lawn care. There were discrepancies in the invoices scanned into BSA vs. what Robert was paid. Jedrzejczyk motioned and Kaczmarek supported the bills. All ayes. Passed.

Old Business: Chmielewski motioned, and Spencer supported the purchase of the stove and microwave. (Freight charges were discussed.) All ayes. Passed. It was motioned by Chmielewski and supported by Kaczmarek to spend up to \$1,000 on a refrigerator with a bottom freezer and a 25-28cft capacity. All ayes. Passed.

Cemetery Management was discussed. K. Spencer wanted \$3,600 annually to manage the cemetery. The board agreed this was out of our range and countered \$1,800. For the first 6 months and \$100.00 per month after. K. Spencer accepted. Wirley motioned and Jedrzejczyk supported to authorize said payment.

The punch cards for trash were discussed Kaczmarek motioned to start the punch card system, support by Wirley. The clerk indicated that the treasurer should be responsible for all collections. The treasurer disagreed but agreed to collect some.

New Business: Bids for the demolition of the old hall and dugouts were opened. Only one qualified bid was received which from Swanson Excavating. Their bid was \$28,500 for the demolition of the old hall and \$3,950 for the dugouts. After much discussion it was decided to proceed with the dugouts for \$3,950 and seek assistance from the Saginaw Chippewa Indian Tribe 2% for the hall demolition. Motion by Spencer supported by Wirley. All ayes. Passed.

A draft ACH policy was presented and discussed which would include Consumers Energy, Exxon Mobil, Shell and MMR to begin with. Spencer motioned and Jedrzejczyk supported to approve the policy as presented. All ayes. Passed.

There was a review of the budget. Pension expense was discussed for each department or one line item. Chmielewski wanted each department. Spencer mentioned that the charge for Kaczmarek's printer was made to the wrong account. There was no action taken.

Cemetery mowing was discussed. Jenkins advised he mowed the cemetery once a month. Linda Thompson stated that mowing should be done more often. Kaczmarek motioned and Spencer supported the cemetery and the park completely on one day every 2 weeks from before Memorial Day to July 31 then as needed. All ayes. Passed.

Consolidation of the fire dept was discussed. The board has many questions regarding such consolidation but agreed to listen. Spencer motioned and Wirley supported to proceed with talks. All ayes

An amendment to the blight ordinance was discussed (as provided by the attorney). Spencer motioned and Wirley supported approving the publication of the new ordinance which will become effective 30 days after publication. Roll Call vote: Spencer, aye; Kaczmarek, aye; Wirley, aye; Jedrzejczyk, aye; Chmielewski, aye. Passed.

There was discussion of the advisability of allowing the Boy Scouts to camp out in the cemetery. Kaczmarek motioned and Chmielewski supported the campout. All ayes. Passed

The advisability of getting a limited use Home Depot charge account was discussed. Only authorized users would be permitted to use charge privileges. Spencer motioned and Kaczmarek supported approving the request for the Clerk to set up a Home Depot charge account. All ayes. Passed.

K. Spencer indicated that Mr. Sheid had been under charge for the cemetery lot. Spencer motioned and Kaczmarek supported the under payment.

Planning and Zoning: Hoffman presented his usual complete report. Copies are available in the clerk's office by appointment.

Hoffman reported there is a solar project under consideration for 80 acres west of Jack Dunn's property. There was discussion of how much control the township may have over such projects.

Hoffman requested he be paid \$125.00 each for the two court appearances he made. The board approved the payments.

Fire Department Report: Kernstock reported they had 5 runs. They also thanked FLPOA for the plaque of appreciation. Kernstock was advised that 45 of 90 runs from 2024 and 11 out of 30 for 2025 still had not been sufficiently reported to NFIRS. Kernstock indicated she would take care of it.

Chmielewski questioned the sick hours report for hours worked and in training for firefighters beginning Feb 21, 2025, Kernstock brought it in June while Clerk was out of town. Kernstock indicated she would have it for her on Tuesday July 22, 2025.

Parks and Rec: Kernstock reported P&R has \$3,238.80 in their account. Although requested last month, Kernstock failed to produce a general ledger showing all income and all expenses including documentation for said income and expenses. A second request was made by Spencer. Kernstock agreed to have it for next meeting. Spencer questioned the location of the letters for the town marquee. Kernstock has them.

Public Comment: Daniels indicated he may have the cleanup day signs which he will drop off to Spencer for possible reuse.

Jedrzejszyk requested the small triangle rock garden in front of the post office be removed completely including curbs and rock.

There being no further business to come before the board Spencer motioned and Kaczmarek to supported adjourn at 8:49 PM.

Respectfully submitted,

Allison Chmielewski, Clerk