

MOFFATT TOWNSHIP

Thomas Spencer, Supervisor
Kevin Kaczmarek, Treasurer
Dennis Wirley, Trustee

Allison Chmielewski, Clerk
Patrick Jedrzejczyk, Trustee

Monday June 16, 2025
Regular Meeting Minutes

Spencer opened the meeting at 6:30 PM with the pledge of allegiance.

Roll Call: Chmielewski, absent (excused); Jedrzejczyk, present; Spencer, present; Kaczmarek, present; Wirley, present. Four members present.

Public Comment: Alyce Oertel commented on the overgrowth of weeds in the triangle park.

Agenda: The agenda was presented for review. Two additions were requested under new business – Concession stand roof, and Handicap Signs for in front of the hall. Jedrzejczyk motioned and Kaczmarek supported to approve the amended agenda. Passed.

Minutes: Wirley motioned and Kaczmarek supported to approve the May 19, 2025 minutes. Passed.

Appointments: Sherlyn advised she has all account reconciliation up to date. She continues to work with Kevin and Annie on reconciling tax deposits. Discussion took place regarding the State Revenue Sharing money. Spencer reported that the State has deducted money for withholding taxes not paid or incorrectly reported. He feels they grossly overstated the withholding due we need to request reimbursement following correction. Sherlyn is recommending a check scanner for the Treasurer. Jedrzejczyk motioned to hire Sherlyn to setup online access and reconcile the State withholding, Spencer supported. Passed.

Dawn Hergott spoke at length about recycling. Spencer will talk with Gary about setting up new recycling containers.

Supervisor's Report: Spencer reported that Cleanup day was a success. We filled all the containers with paint and refrigerators being rejected.

Spencer reported the tables and chairs were received. Spencer reported the cameras have been installed that are part of the PAR Plan Grant. Wirley will attend Road Commission Meeting 6/17. Road report included the fact that the spillway has not yet been paved. The trees on Kindig are to be trimmed.

A walk through of the old hall was completed. 3 companies attended.

Treasurers Report: Total Accounts Payable and Payroll for April were \$34,802.26. The savings account has \$115,238.07 and checking has \$64,500.01. The township Michigan Class savings account has \$171,754.22 and the fire department has \$201,407.97. Spencer motioned and Wirley supported to approve the report as presented. Passed. Spencer asked to have Treasurers report for board packet. Treasurer requested blinds for his office.

Clerk's Report: Absent. No report

Bills: As the clerk was absent Sherlyn agreed to pay certain bills including Consumers, Lawn care, Rustic rails Tables and chairs. Spencer motioned and Jedrzejczyk supported. Passed.

Old Business: Discussion took place about auditing Brighthouse Contributions. Jedrzejczyk motioned and Kaczmarek supported having Sherlyn Burkhardt audit the contributions. Motion to transition from Brighthouse to MERS. Kaczmarek motion, Jedrzejczyk supported. Roll call Jedrzejczyk yes, Spencer yes, Kaczmarek yes, Wirley yes, Chmielewski absent. Passed.

The purchase of appliances was tabled to June when the clerk will return.

The cemetery was discussed at length. The plat maps are missing. Kernstock swears she does not have them but acknowledges she did at one time.

New Business: Spencer reported that ALL drivers using township equipment will have their driving records checked and reported to the township board. Motion by Wirley, support by Kaczmarek for Spencer to handle the reporting. Passed. Spencer further advised that SIGMA is the state website where all disbursements and withholdings can be viewed but it has never been fully set up. Jedrzejczyk motioned and Kaczmarek supported to have Spencer set up the SIGMA access. Passed. MMR reported that their checks haven't been cashed since December, 2024. Apparently, they were being sent to the Fire Department. They will be making future payments via ACH. Spencer will request that they reimburse the township for the amounts not cashed. It was reported that the roof over the concession stand by Hennard Construction will cost \$2,961.00. Motion by Wirley Supported by Jedrzejczyk to approve. Passed.

Planning: Jedrzejczyk reported there was little they could do regarding AirBNB's. The attorney is to recommend a new Blight Ordinance in reference to "junk" which will need to be published.

Zoning:

Hoffman presented his report. Copies are available in the clerk's office by appointment.

Fire Department: The fire department had 3 runs. Discussion about the issue with solar lights at I75 NB at the 200. It's resulting in false alarms about a rollover. Spencer questioned cost recovery invoices, and why 47 runs had still not been reported to NFIRS, a Federal Reporting System as required by law. Kernstock said she would have them done by Wednesday. Kalosis questioned regarding the dumpster and when it would be emptied. Windshield needs to be replaced on 1541.

Parks & Rec: P&R expressed gratitude for those who patronized them at the Forest Lake clubhouse. Jedrzejczyk questioned Park and Rec general ledger and financial recordkeeping. Spencer stated he has been questioned prior to becoming supervisor about bottle deposit recordkeeping. Kernstock stated she had all of the receipts. Spencer asked Kernstock for a historical general ledger and documentation for the last 24 months. Kernstock agreed.

Public Comment: There was discussion about using punch cards for trash deposit as opposed to receipts. Spencer to add to agenda for July.

Budget adjustments discussed. Appliance cost and grant revenue discussed. Kaczmarek motion and Spencer supported motion to approve list of budget adjustments from Sherlyn. Passed.

Discussion about Bear Creek snowplowing and what is County maintained and what is not.

Hergott mentioned that a Forester is available through her office.

A memorial for Lillian Durda will be held at the Catholic Church at 11:00 A.M. on June 25, 2025.

There being no further business to come before the board it was motioned by Wirley and supported by Kaczmarek to adjourn at 8:41PM.

Respectfully submitted,

Allison Chmielewski, Clerk