

MOFFATT TOWNSHIP

Thomas Spencer, Supervisor
Kevin Kaczmarek, Treasurer
Dennis Wirley, Trustee

Allison Chmielewski, Clerk
Patrick Jedrzejczyk, Trustee

Monday, May 19, 2025
Regular Meeting Minutes

Spencer opened the meeting at 6:31 PM with the pledge of allegiance.

Roll Call: Chmielewski, present; Jedrzejczyk, present; Spencer, present; Kaczmarek, present; Wirley, present. All present.

Public Comment: Linda Thompson discussed snow plowing on the main ingress/egress road. There was a question regarding the faulty roof repairs being attempted on Poplar Dr. Hoffman will follow up with building Department.

Agenda: The agenda was presented for review. Two additions were requested under new business. MTA Dues and Thermostat Covers. Thermostat covers were discussed, Stuart to install. MTA Dues added under New Business. Wirley motioned and Jedrzejczyk supported to approve the amended agenda. Passed.

Minutes: There was one correction noted in the treasurer's report for the April minutes. Jedrzejczyk motioned and Kaczmarek supported to approve the corrected minutes. Passed.

Appointments: Elijah Burkhardt introduced himself and expressed an interest in becoming the assessor for Moffatt Township. The board thanked him for his interest. Sherlyn Burkhardt spoke at length about the corrections made to the BS&A system to bring all accounts and funds into reconciled balance. She will be working with the Clerk & Treasurer to ensure all accounts are being correctly journalized and reconciled including establishing a division of duties as required by Michigan Department of Treasury.

Supervisor's Report: Spencer reminded everyone about clean up day on June 7, 2025. He further reported that we did not receive a 2% grant from the tribe for the tables and chairs as we had requested, however, the fire department did receive the grant they requested

for fans.

Spencer continued his report concerning Eastern Dust Control. Mr. Haas has been notified that we approved his bid, and he will provide copies of his insurance to the clerk. Par Plan approved our grant for cameras in the new hall. Spencer will order and install at cost. A written report was received from Toni Bruschi (Assessor). It was reviewed without comment.

Treasurers Report: Total Accounts Payable and Payroll for April were \$46,052.96. The savings account has \$145,718.93 and checking has \$60,028.70. The township Michigan Class savings account has \$171,241.60 and the fire department has \$200,408.00. Spencer motioned and Wirley supported to approve the report as presented. Passed.

Clerk's Report: The clerk submitted a bill for the credenza she purchased for her office at a cost of \$187.78. Spencer motioned and Kaczmarek supported to approve reimbursement for that amount. Passed. The clerk submitted a list of budget adjustments need for the 2024-2025 budget. Spencer motioned and Chmielewski supported to approve the budget adjustments as presented.

Bills: The bills paid and due were reviewed. There were no questions. Kaczmarek motioned and Wirley supported to approve the bills as presented. Passed.

Old Business: The draft hall rental policy was reviewed. Spencer motioned and Wirley Supported to approve the policy as presented. Roll Call Vote: Chmielewski, aye; Jedrzejczyk, aye; Spencer, aye; Kaczmarek, aye; Wirley, aye. Motion carried. MMR requested we secure a dumpster (locking) for the fire barn due to the odor from the current indoor barrels. Chmielewski motioned and Spencer supported to request a small dumpster for the fire hall. Passed.

The Park rental policy was discussed briefly.

Brighthouse was discussed. Spencer did receive a letter from them confirming all necessary changes had been made to the accounts. There was discussion on the pros and cons of switching to MERS for the pension accounts. Jedrzejczyk motioned and Wirley supported to move the accounts from Brighthouse to MERS. Roll Call Vote. Wirley, aye; Kaczmarek, aye; Spencer, aye; Jedrzejczyk, aye; Chmielewski, aye. Carried.

The request for proposals was reviewed regarding demolition of the old hall and work to the dugouts in the park. Jedrzejczyk motioned and Wirley supported to put the RFP out. The cemetery was discussed. The maps are missing and cannot be located so the records will need to be reconstructed. Chmielewski will begin work on the project immediately. The matter was tabled to June.

Short term rentals were discussed. Planning Commission will call the attorney however

there appears to be little the township can do about the issue particularly as they have been going on for 8 or 9 years.

A quote was received from Rustic Rails for the fencing around the new hall for \$1,429.12 Spencer motioned and Chmielewski supported to approve the quote. Passed.

New Business: The tables and chairs were discussed. Spencer found acceptable tables and chair for a total cost of \$5,700. Wirley motioned and Kaczmarek supported to approve the purchase. Passed.

The kitchen appliances were discussed again. Chmielewski will follow up with pricing for stove, refrigerator, and microwave.

The MTA dues were reviewed and discussed. Kaczmarek motioned and Chmielewski supported to purchase the premium plus package allowing all township board members and committees to access unlimited online courses for the year. Passed.

Zoning: Hoffman presented his usual complete report. Copies are available in the clerk's office by appointment.

Fire Department: The fire department had 2 runs. As reported they received their grant for fans. Discussion on bills being received for reimbursement by insurance companies. Kernstock advised that if the insurance company did not pay there would not be any further collections attempted. Kernstock was requested to provide firefighters hours back to 02-21-2025 for computation of sick time due to the clerk.

There are still 2 firefighters who have not passed the written examination for Firefighter one. Austin Novak will be hired to offer additional training to those firefighters at \$16.00 per hour up to 40 hours total. Kaczmarek motioned and Wirley supported. Passed.

Public Comment: There was no additional public comment.

Chmielewski motioned and Kaczmarek supported to adjourn the meeting at 8:32PM.

Respectfully submitted,

Allison Chmielewski, Clerk